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| **Training Program Application**  |
| Program Name: Click here to enter text. |
| Contact Name/person completing this application: Click here to enter text. |
| Address: Click here to enter text. |
| Phone: Click here to enter text. | Website: Click here to enter text. |
| Email: Click here to enter text. |
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| Program is: [ ]  250 hour [ ]  500 hourPlease provide a brief overview of the training program to be considered for ISMETA approval. Identify lineage or focus of program, if any.Click here to enter text. |
| Please provide the name and resume for the Program Director and each core faculty member. Program Director must be an ISMETA MSME, MSMT, RSME, or RSMT and all core faculty must be ISMETA RSME, RMST or both prior to application review.Click here to enter text. |
| List overall Goals and Objectives for the program.Click here to enter text. |
| Attach a link to your complete curriculum. Please note: The instruction must be geared towards professional training rather than personal development and address the Core Competencies as described in the [Pillars of the Profession](https://ismeta.org/wp-content/uploads/2022/12/2022-PILLARS-OF-THE-PROFESSION-12.1.22.pdf).Click here to enter text. |
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| **I. CURRICULAR REQUIREMENTS** |
| **Requirement** | **Evidence of Compliance** |
| Training programs should provide a minimum of 250 or 500 class hours of formal instruction in somatic movement education and therapy, in either a classroom or tutorial format. The instruction must be geared towards professional training rather than personal development. Please provide details of your training program’s structural format. | Click here to enter text. |
| The curriculum must provide students with instruction in a balanced combination of hands-on work (where applicable), movement, and verbal facilitation. Please describe. | Click here to enter text. |
| The curriculum must include general movement education principles as specified in the Core Competencies. Describe how your program accomplishes this here.  | Click here to enter text. |
| The curriculum should be taught in such a way that students actively experience the subject through kinesthetic or embodied movement applications, rather than through purely academic or cognitive analysis. Please describe how your program is designed to meet this requirement. | Click here to enter text. |
| The program must provide an ethically appropriate approach to the intentional use of touch and hands-on re-patterning (where applicable). Hands-on re-patterning is defined as employing guidance with one's hands to teach the client active movement patterns that he or she will be able to continue to utilize independently. Instruction must include discussion of the benefits and essential boundaries related to touch. Please describe how your program addresses the appropriate use of touch. |  Click here to enter text.  |
| The curriculum must address key components of developing a professional practice including business skills and case management. Describe how your program accomplishes this. |  Click here to enter text.  |
| The curriculum must include a minimum of two hours of instruction on the ISMETA Pillars of the Profession: Scope and Standards of Practice, Core Competencies, and Code of Ethics. Describe how your program accomplishes this. |  Click here to enter text.  |
| Faculty must understand and apply the goals and objectives of the curricula. Program Directors are responsible for ensuring that Faculty implements the curricula. Describe how your program attends to this.   |  Click here to enter text.  |
| Student assessment processes and policies must be clear to students, teaching faculty, and program directors. Describe how your program accomplishes this.  |  Click here to enter text.  |
| The program must have policies and procedures in place to support the psychophysical integration of material being learned. Describe how your program accomplishes this. |  Click here to enter text.  |
| Training program directors are responsible to determine the best instructional delivery method for their program (In-person, online or hybrid). Directors are also responsible to ensure that the expected learning is taking place and students can demonstrate the ISMETA Core Competencies and the programs specific Learning Objectives upon graduation. Describe how your program accomplishes this. |  Click here to enter text.  |
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| **II. PROGRAM SYLLABI**  |
| Include the syllabi for your training program here.  Make reference to how the individual courses/modules meet the [ISMETA Scope of Practice and Core Competencies](https://ismeta.org/wp-content/uploads/2022/12/2022-PILLARS-OF-THE-PROFESSION-12.1.22.pdf).  |
| **Courses/Modules/Units**  | **Credit Hours** |
| Title: ​Click here to enter text.​ Content: ​ Click here to enter text.​ | Click here to enter text.​ |
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| **Total Program Contact Hours** | Click here to enter text.​ |
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| **III. SAMPLE LESSON PLAN** |
| Please provide a sample lesson plan for a 1-3 hour session where you are teaching a specific concept or skill. Include specific goals and objectives for this plan.Click here to enter text. |
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| **IV. ORGANIZATIONAL REQUIREMENTS** |
| **Requirement** | **Evidence of Compliance** |
| The program director must be an ISMETA Master Somatic Movement Educator or Therapist. | Click here to enter text. |
| All teachers in the program must be current ISMETA Registered Somatic Movement Educators or Therapists. Unregistered teachers can teach ancillary non-movement courses such as anatomy, or meditation, that creates a foundation for their training, or three hours or less of the approved program material.  When a non-ISMETA member is teaching as a guest in a program, there must be an ISMETA professional member present.  Exceptions to this rule must be approved by the ISMETA Professional Standards Committee. | Click here to enter text. |
| There must be avenues for student feedback and evaluation of the program. Please provide a link to your Evaluation Forms. | Click here to enter text. |
| There must be an articulated policy to guide students in registering a grievance against a faculty member or the program. Please provide a link to your Grievance Procedures. | Click here to enter text. |
| The program has clearly stated tuition and refund policies. Please describe. | Click here to enter text. |
| The program director must agree to provide updated curricular details and policy changes through an annual questionnaire and be available for a full program review not more than once every three years. | Click here to enter text. |
| The program director must agree to notify ISMETA promptly of any changes in school curriculum, policies, procedures, faculty or philosophy. | Click here to enter text. |
| The program director must agree to allow ISMETA representatives to observe classes or programs at the school site, if requested, or to submit sample classes for review by videotape. | Click here to enter text. |
| The program director or a representative must attend two out of four Leadership Council meetings held in September, December, March, and June. Representatives may be school faculty members, administrators, or graduates informed of school policies and the somatic movement field at large. Representatives must keep Program Directors and all Faculty up to date on Leadership Council activity. | Click here to enter text. |
| The program must agree to participate in occasional conferences, webinars, and other types of ISMETA advocacy. | Click here to enter text. |
| The program must demonstrate that it encourages its students to join ISMETA as student members and their graduates to join ISMETA as Registered Professional Practitioners. Invitation letter will be provided by ISMETA in the “About ISMETA Curriculum” found in the Leadership Council Portal.  | Click here to enter text. |
| The program’s website and marketing materials must state clearly that graduates are eligible to become ISMETA Recognized Somatic Movement Professionals upon graduation and their website should provide a link to the ISMETA website. Exact language will be provided once program is accepted. | Click here to enter text. |
| Each program agrees to keep their ISMETA Webpage updated with their latest activities. | Click here to enter text. |
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| **Additional Organizational Requirements:** |
| Applicant programs need to have been in existence for at least one complete cycle of the full training program\*\*, with at least 6 graduates. During the application process, ISMETA may request the names of two graduates willing to be interviewed. \*\* exception may be made for those who are opening a training program and were core faculty in an ISMETA Approved Training Program and have been ISMETA member for a minimum of three years.  | Click here to enter text. |
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| **V. POLICIES AND STANDARDS** |
| As an approved training program, the institution must agree to abide by the standards articulated in the Training Program Guidelines and Requirements, ISMETA Pillars of the Profession: Scope of Practice, Core Competencies, Standards of Practice, Code of Ethics, and Logo Usage Agreement, and to train its students to abide by these standards. Please review these policies and standards and attest to applicant’s compliance with these standards by checking the boxes below. |
| 1. **Training Program Guidelines and Requirements:** [Review Document](https://ismeta.org/wp-content/uploads/2023/03/TRAINING-PROGRAM-GUIDELINES-AND-REQUIREMENTS-2023.03.01-2.pdf)

[ ] Our institution has read and agrees to adhere to the Training Program Guidelines and Requirements |
| 1. **Pillars of the Profession:** [Review Document](https://ismeta.org/wp-content/uploads/2022/12/2022-PILLARS-OF-THE-PROFESSION-12.1.22.pdf)

[ ] Our institution has read and agrees to adhere to the Pillars of the Profession |
| 1. **Logo Usage Agreement:** In the spirit of growing our collective visibility, we request that all Approved Training Programs use the ISMETA Logos, Link to the ISMETA website, LinkedIn and Facebook, and include the following language on your website and other published materials.

[ ]  Our institution has read and agrees to comply with the Logo Usage Agreement |
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| **VI. FINANCIAL REQUIREMENTS** |
| Each school applying for ISMETA approval agrees to pay an application fee of $250 and the first year dues at the time of application. In the event that the program is not approved the first year dues will be refunded. ISMETA Approved Training Programs agree to pay annual dues of $250 by January 1st of each year in order to maintain ISMETA organizational membership and Approved Training Program status.  |
| [ ]  Application Fee and first year dues are included with membership application, either online or through check. Please note: Application review begins once all application materials and fees are received and may take up to three months to complete. |
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| Signed By: Name and TitleDate: Date |

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Revised on 03.01.2023